

Check Sheet for Tokushima City Hall

What to bring		check
Seal (Inkan)	印鑑	<input type="checkbox"/>
Individual Number (My Number) card	個人番号カード	<input type="checkbox"/>
Residence Card	在留カード	<input type="checkbox"/>
Passport	パスポート	<input type="checkbox"/>
Driver's license	運転免許証	<input type="checkbox"/>

**How can we help
today?**



Tokushima City hall

- Contact 5, 2-chome, Saiwaichou TEL:088-621-5111
- Office hours From 8:30am to 5:00pm
- Closed on Saturdays, Sundays, national holidays, and during New Year's (Dec. 29-Jan. 3)

	Counter Sign	Affairs	Location	Counter No.	Need to Visit	Finished
Notifications & Certificates						
Resident Registration Division	証明コーナー	Application for copy of residence record (<i>Juminhyo</i>), full (partial) copy of family register, seal registration certificate, individual tax certificate [income/taxation certificate of individual residence tax (excluding undeclared income), evaluation/taxation certificate of fixed property tax, tax payment certificate (excluding corporate residence tax and unpaid tax)], issuance of temporary number plate	C	①		
	戸籍届	Registration of birth, death, marriage, divorce, adoption, etc.	A	②		
	外国人コーナー	Notification of move-in/out, address change, application for special permanent resident certificate		③		
	住民異動届・印鑑登録	Notification of move-in/out, address/household change, seal (<i>inkan</i>) registration/deregistration/change		③・④		
	マイナンバーカードコーナーA	Issuance of Individual Number (<i>My Number</i>) Card, procedure to change displayed address on <i>My Number Card</i> , updating electronic certificates, etc.		⑤		
	マイナンバーカードコーナーB	(By reservation) Issuance of <i>My Number Card</i> , <i>My Number Card</i> applications, etc.				
	お渡し	Delivery of certificates such as a copy of residence record/family register, seal registration certificate, etc.		⑥		
Health Insurance						
Health Insurance & Pension Division	国民健康保険 保険給付	Applications for medical expenses, high-cost medical expenses, lump-sum birth allowances, and funeral allowances, issue of certificate of maximum payable amount	B	⑦		
	後期高齢者医療	Medical insurance for those aged 75+ or 65+ with specified needs		⑧		
	国民健康保険 資格・保険料	Application for/withdrawal from National Health Insurance, imposition of insurance premium, issue of NHI certificate		⑨		
	国民健康保険 保険料収納	Information on NHI and Advanced Elderly Medical Insurance premiums, procedures for refunds on insurance premiums		⑩		
	Pension					
	国民年金	Application for National Pension, information on pension		⑪		
Welfare						
Division of Welfare for People with Disabilities	障害福祉サービス	Welfare services for people with special needs, etc.	G	⑫		
	障害者医療費助成・手帳・手当・補装具など	Medical benefits/welfare for people with special needs, special child rearing allowance, assistive products		⑬ ⑭		
Elderly Care Division	高齢者いきがいサービス	Measures to support the elderly, distribution of free city bus passes, etc.	H	⑮		
	介護相談・給付	Consultation on use of nursing care service, insured long-term care service planning, designation of community-based service providers, etc.		⑯		
	認定・資格・保険料	Assessment of nursing care and support needs, long-term care insurance premiums, etc.		⑰		
Health & Longevity Division	成人保健・地域包括ケア	Health promotion projects, prevention programs for severe diseases, cancer screenings, specific health guidance, nutritional guidance, pneumococcus/influenza vaccinations for elderly, rubella vaccinations for adults, integrated community care system, policy measures against dementia, preventative long-term care	O	⑳		
Health & Welfare Policy Division	地域福祉・援護	Health & welfare, assistance for surviving family members	P	㉑		
First Social Welfare Division	生活保護相談	Public assistance, medical care voucher, provision of public assistance benefits	M	㉒		
Second Social Welfare Division	生活保護相談	Public assistance	N	㉓		

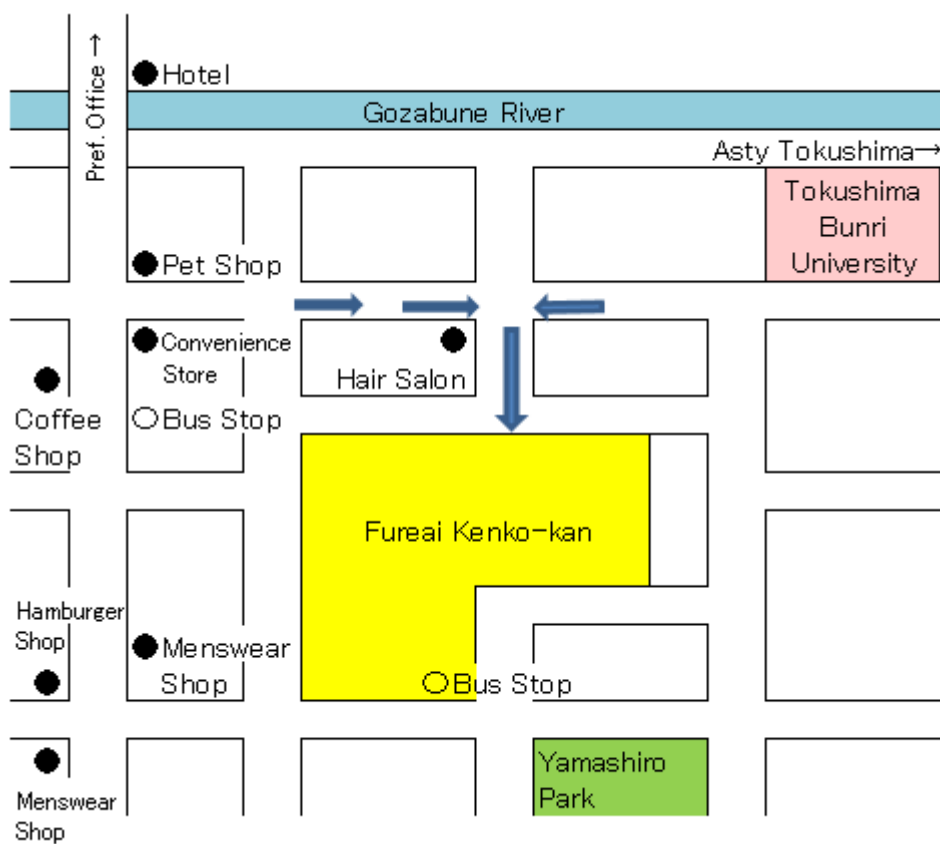
	Counter Sign	Affairs	Location	Counter No.	Need to Visit	Finished
For Mothers & Children						
Counter for Mothers & Children	妊婦・乳児健康診査、予防接種、子ども医療、児童手当	Health checkups for pregnant women and infants, vaccinations (only at the time of move-in to Tokushima City), child allowance, support coupons for at-home child raising in Tokushima, medical care benefits for children	D	③⑩		
Consultation						
Community Life Consultation Division		General consultation for citizens, indication of residential addresses, security lighting, road safety, measures against illegally parked bicycles, procedures after a death	E			
Tax-Related						
Property Tax Division	固定資産税・税証明	Tax certificates (property tax, proof of income, taxation certificate, tax payment certificate, assessment certificate), inspection of official registers & browsing of official records concerned with properties, property tax (land, houses, depreciable assets)	R	②⑩		
Residence Tax Division	軽自動車税・法人市民税	Municipal tax for corporations, light vehicle tax	K	②①		
	個人市民税	Residence tax for individuals, information on tax returns		②②		
Tax Collection Division	市税の払戻し・口座振替	Refund of over-paid residence tax, residence tax payment by bank transfer	L	②③		
	納税・納税相談	Information on tax payments, receipt/collection of taxes including residence tax		②④		

		Affairs	Need to Visit	Finished
Child-Raising Support Division	3F	Child allowance, child rearing allowance, medical subsidies for children, management of after school care programs, child centers, and child play spaces, etc.		
Public Housing Division	4F	Moving into/out of public (municipal) housing, collection of rent, residential repairs, etc.		
Environmental Policy Division	10F	Matters related to household garbage, garbage reduction and recycling, pest control, pet registration, etc.		
Water and Sewerage Bureau	10F	Water service fees, starting or stopping water services, name changes, meter inspections, water level inspections, etc.		
School and Education Division	11F	Enrollment into elementary & junior high schools, student financial assistance, scholarships, matters related to the exemption of private and national kindergarten fees, kindergarten, elementary, and junior high school education, kindergarten enrollment, kindergarten education, human rights education in schools, etc.		

< Fureai Kenko-kan 3rd Floor >

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Child Policy Division	Exemption of preschool education and childcare fees, education and childcare facility guidance inspections, development of certified childcare centers, etc.		
Child Health Division	Health checks for children and pregnant women, consultations & vaccinations for children, Child Raising General Support Center, family and child consultations, single-parent family consultations, etc.		
Childcare Division	Management of municipal nursery schools & certified childcare centers, childcare instruction, childcare for children with special needs, childcare for infants, determination of education & childcare needs, assignment to daycares and other facilities, client support, etc.		

Fureai Kenko-kan



Tokushima City Hall Floor Map

